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## **Communicable Disease Prevention Plan (January 7, 2022)**

### **1. Staff Specific Considerations**

Staff are provided with masks and hand sanitizer upon request. Staff are asked to sign the health safety checklist daily before commencing work. Staff meetings will be conducted both in person and via Microsoft teams.

### **2. Visitors, TTOCs, Parents and other**

Hand sanitizer and masks is available for all visitors and TTOC's at the front entrance. Signage is clearly visible at the building entry providing guidelines for communicable disease prevention. A copy of this plan as well as the Provincial COVID-19 Communicable Disease Guidelines for K-12 settings has been included in our visitor sign in book.

### **3. Community use of the school**

Any community groups using NTETC facilities must do so in adherence to the guidelines outlined in this document. The majority of community groups using the NTETC facility are making use of the gymnasium. The gymnasium is administered by the City of Terrace, who have posted signage explaining expectations and regulations.

### **4. Water Fountains**

School water fountains will remain open, however, students will be encouraged to use the "bottle fill" option rather than drink directly from the fountain.

5. **Daily Health Checks**

Staff and students will be regularly reminded of their responsibilities to complete a Daily Health Check. A daily health check list will be provided at the front office.

6. **If students or staff are sick**

**If students or staff are sick, they are to stay at home:**

If students have any of the above symptoms, they should stay home so that they do not get other people sick. If you have symptoms, it is recommended that you contact 8-1-1 and follow their guidance

**If students or staff are sick while at school**

When a student or staff member start showing symptoms of what could be illness, influenza or COVID-19:

- (For students) NTETC is unique amongst School District buildings in that the students actually present on site are students of lease tenants. In the case that a student becomes ill at school the situation will be addressed as per the safety plan of the lessee.
- Any staff who begin to display symptoms of COVID-19 while at work will be asked to go home for the day.

**It is really important to stay/go home if you are sick. It is recommended that if you are feeling symptoms, you use the BC Self-Assessment Tool.**

7. **Doctor's notes**

Doctor's notes are not required for confirming the health status of any individual. However, if a staff or student cannot wear a mask for safety purposes, a doctor's note will then be required. IMPORTANT NOTE: If you are getting a doctor's note stating that you do not have to wear a mask, the note must include the reason why you (or a student) will not be required to wear the mask.

8. **Front Door only unlocked policy**

The front door will remain unlocked from 7:45 A.M to 4:00 P.M. Upon entering the school, all students and staff must have a face mask on. If they do not have one, one can be provided for them. However, our supplies of masks are limited so we ask that students and staff make every effort to have several reusable masks that they can clean weekly so they do not have to wear the same on every day.

Hand sanitizer will be available and students and staff will be encouraged to use it as often as they see fit.



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## Overall

Staff and students are reminded of their responsibilities to complete a daily health check. Staff and students are regularly reminded to stay home when they are sick, and are provided with resources on what to do when they are sick (e.g. the BC Self-Assessment Tool app).

Practices are in place to appropriately respond when a staff member, student, or other person develops symptoms of illness while at school.

Health care provider notes are not required to confirm the health status of any individual, beyond those required to support medical accommodation as per usual practice.

The school district supports employees in receiving vaccinations.

School district personnel will ensure that all provincial health office, or ministry health office orders, guidance, recommendations, and notices, local or provincial, will be followed.

WorkSafeBC protocols will be implemented as necessary

## Hand Hygiene

Hand hygiene facilities are available and accessible throughout buildings, and are well maintained. In addition, alcohol based hand sanitizer is provided at entrances, and throughout schools.

The district will ensure that hand hygiene supplies are well stocked at all times, including soap, paper towels, and hand sanitizer.

The district promotes the importance of diligent hand hygiene to staff, and students regularly.

Posters are up to remind students and staff to wash their hands, and to cover coughs and sneezes.

## Cleaning

Frequently touched surfaces are cleaned and disinfected at least once a day. Surfaces touched by fewer people are cleaned once a day. Practices are in place to clean and disinfect frequently touched surfaces when they are visibly dirty. Other general cleaning occurs in line with regular practices.

Practices are in place to clean and disinfect any surfaces a person's body fluids have contacted after they have displayed symptoms of illness.

Our school custodians are responsible for the cleaning. They have appropriate supplies, and have the Building Service Worker 1 & 2 training.

## Building Ventilation

All HVAC systems are operated, and maintained as per standards and specifications. Buildings are monitored, and preventative maintenance systems are in place to ensure systems are working properly. HVAC programming has been modified to increase fresh air input prior to and during building occupancy whenever possible.

Portable air conditioners, and fans are not normally used, if required, portable appliances are situated to move air from high to low avoiding horizontal cross breezes. Windows may be open windows when weather permits, if it does not impact the functioning of ventilation systems.

Risk mitigation strategies are identified for excessive heat events or times of poor air quality.

## Transportation

General cleaning occurs in line with regular practices. Practices are in place to encourage bus drivers, and passengers to practice hand hygiene before and after trips. If empty seats are available, passengers are to spread out. When weather allows windows are to be open.

Bus drivers, adult volunteers, and visitors, and students in K-12 wear masks according to the guidelines, or applicable public health orders/recommendations.